

## Local Business Discounts – Retailer Agreement



This Agreement is made on ..... [date] with West Sussex County Council (WSSC). WSSC will promote the offer stated below via the West Sussex Choices employee benefits platform.

**Retailer:** We hereby agree to participate in the West Sussex Choices “Local Discounts” offers available to West Sussex County Council employees, and outline details of our offer below. We will advise our customer facing staff to process customer purchases or applications in accordance with the promotional terms and conditions below.

Please fully complete all sections of this document and email the form and a logo file to [payandreward@westsussex.gov.uk](mailto:payandreward@westsussex.gov.uk).

<b>Retailer Name</b>	
<b>Retailer Address</b>	
<b>Contact Name / Position</b>	
<b>Contact Telephone Number</b>	
<b>Contact Email Address</b>	
<b>Offer Headline</b> (e.g. 'discounted gym membership')	
<b>Logo</b> * please attach file – pdf or jpg files accepted *	
<b>Brief Description of offer (max 100 characters)</b> (e.g. 30% off gym membership at Muscles Gym, Worthing)	

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<b>Call to Action – how to order / redeem offer</b>  (e.g. quote 'corporate discount', show ID badge etc)	
<b>Website / Link</b>	
<b>Terms &amp; Conditions of offer</b>	
<b>Expiry Date</b>  (offer will be reviewed in 12 months if no expiry date is stated)	
<b>Extend offer to WSCC's Registered Foster Carers and care leavers?</b>	Yes / No - please confirm  Yes                      No